



Health Insurance Marketplace Checklist

2018 Open Enrollment: November 1st-December 15th

In order to assist with your Marketplace Insurance coverage, there are several items you will need to prepare prior to your appointment. **If you do not have this information, we will not be able to assist you with coverage for 2018** and ask that you reschedule your appointment once these items are gathered.

- **Your working username and password to log into Healthcare.gov.** If you do not have this information or you are unable to log in, you will need to call the Marketplace at 1-800-318-2596 to have them reset it. *Please understand, if you cannot log in, we will not be able to assist you!*
- **Basic information for everyone in your household.** This includes home/ mailing address, date of birth, Social Security Numbers, and income/employer information for each person.
- **Estimate of household income for 2018.** Please bring your 2016 tax return and any 2017 pay stubs. This is your household income as filed on your taxes, which could include dependents and spouse.
- To help you make a ballpark estimate of your household income, visit <https://www.healthcare.gov/income-and-household-information/income/>.

Thank you in advance for preparing these documents and ensuring a smooth enrollment for next year! Remember that we are here to help guide you and we look forward to servicing your policy in the future.

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